Job Description

**Position:** Photographer  
**Reports To:** Program Facilitator

**Duties and Responsibilities:**

- Responsible for always smiling and keeping an up beat attitude!!
- Responsible for maintaining a professional, neat and clean appearance at all times.
- Responsible for learning the basic facilities, layout of camp, and the communication system in the event of an emergency. Be familiar with phone locations, first aid stations, information stations, etc.
- Responsible for adherence to all rules, regulations, and policies of the camp.
- Responsible for being a good listener and responding to the needs of our camp families.
- Responsible for other duties that may be assigned from time to time.
- Follow the Camp schedule to take pictures of at least 1 group at every activity.
  
  *I.e. 9-12’s at the water front, teens at the climbing wall, etc.*

- Responsible for completing the photo check list on the back of this paper.
**Photo Check List:**

- For a 6 day Camp session take at least 1,500 pictures.
- For a 5 day Camp session take at least 1,000 pictures.
- For a 4 day Camp session take at least 750 pictures.

___ Nursery group photo (kids and volunteers)
___ Tot Lot group photo (kids and volunteers)
___ 6-8 group photo (kids and volunteers)
___ 9-12 group photo (kids and volunteers)
___ Teen group photo (kids and volunteers)
___ Adult group photo (adults and volunteers)
___ Kitchen volunteer group photo
___ Marina and Lifeguard volunteer group photo
___ Arts and crafts volunteer group photo
___ Landscaping/Grounds/ Housekeeping volunteer group photo
___ Activity Window volunteer group photo
___ Family portraits
___ Volunteer Group Photos
___ Photographer photo

- Nursery and Tot Lot group photo can be combined into one group.
- Please have kid’s group photos taken by Tuesday morning for a Sunday thru Friday program.
- Take volunteer group photo @ volunteer meeting.