

Job Description

Position: Nursery Counselor

Reports To: Campus Director/ Lead Counselor

Duties and Responsibilities:

- Responsible for the care of all children 2 years of age and under.
- Responsible for being at the Nursery (after the first morning) at least 10 minutes before scheduled time of open.
- Check nursery area for any small items that a child may pick up or swallow.
- Be aware if a child has any special accommodations necessary.
- Responsible for seeing that all cribs, nursery, and play areas are safe and clean.
- Responsible for signing the child in and out with the parents. Children should be signed in and out by parent/ guardian. Make sure to get parents next location.
- Responsible for learning the basic Nursery facility, layout of camp, and the communication system in the event of an emergency.
- Responsible for adherence to all rules, regulations and policies of the camp.
- Responsible for always smiling and keeping an up beat attitude!!
- Responsible for maintaining a professional, neat and clean appearance at all times.
- Responsible for other duties that may be assigned from time to time.